



WKHS PTO MEETING MINUTES

Date | time September 7, 2022 7:04 | *Meeting called to order by* Shannon Guainen

In Attendance

Shannon Guainen

Amy Fu

Leslie Kraus

Burl Scott

Shannon Navin

Corey Blanton

Vanna Starks

Kevin Logan

Approval of Minutes

The minutes from the August meeting were not available for approval and will be approved at the next meeting (October.)

2022 – 2023 Executive Board

Co-Presidents – Amy Fu, Shannon Guainen

Co VPs – Leslie Kraus, Gigi Elkhmmas

Treasurer – Burl Scott

Secretary – Shannon Navin

PTA Council – Corey Blanton

Budget

The Financial Summary for the PTO, as of 8/31/2022, was presented by Burl Scott. The PTO's current combined checking and savings balance is \$17,471.20. However, a number of earmarked funds exist, including \$10,000 for our Reserve Fund, \$722.97 for our Community Fund, \$134.31 for our Diversity Fun, \$3,000 for the GYM Fund and \$1,202.42 for the I Am Scholarship Fund. In light of those earmarked funds, the PTO's current Total Operating Funds are \$2,411.50.

Several questions were asked about expenses and a motion was made by Kevin Logan to approve the Financial Summary. Corey Blanton seconded the motion and it was approved.

Principal's Report

Assistant Principal, Josh Almanson, presented his report:

New Business

- **COVID:** WKHS is operating successfully without COVID restrictions this year and extracurriculars are back in full swing.
- **Homecoming:** We are less than 3 weeks from Homecoming on Saturday, September 24th. Homecoming will once again be held outside this year as it was a tremendous success last year. Nighttime Carnival is the theme. Should inclement weather pose a problem, a decision will be made by 9am on Homecoming Day and the event will either be moved inside or a rain date established.
- **Construction:** Construction planning continues throughout the building. Pending passage of the November levy Issues 6 and 7, plans exist to extend the café/Commons and provide outside seating for student. There are also plans to develop an open-concept library closer to the Commons, make upgrades/additions to the Music/Arts wing, and improve Science labs. Conversations are also ongoing regarding improvements to athletic facilities and parking.

Presidents' Reports

Shannon Guianen reported:

- **Levy:** Sarah Kuhnell and Sarah Mullens of the levy campaign have requested that we allow an informational speaker to speak at our October meeting about the school levy (Issues 6 and 7). Mr. Almanson will confirm the procedure for doing so and the presence of this speaker for October will be noted in the PTO Newsletter and on our Facebook page.
- **Spirit Wear:** Spirit wear was recently ordered. A change to the process for ordering physical items for sale has been made. In the future, our spirit wear vendor will only fulfill orders that are approved by the PTO Board and that originate from the official WKHS PTO email.
- **Spirit Store:** In other news regarding spirit wear, a 24x7 Spirit Wear Store link is being created and should go out to students, parents and faculty next week on the PTO Facebook page and potentially in our newsletter, if it is ready in time. Items from the store will be shipped directly to those who order without involvement from the PTO though the PTO will continue to earn a percentage of those sales.
- **New Staff:** WKHS welcomes 28 new staff members this year and it has been suggested that we provide a 'New Teachers' Welcome Package that will contain an item of spirit wear. Mr. Almanson will send out a Google survey to new staff to acquire appropriate sizing and packages will be delivered to teacher prior to the November timeframe.

Amy Fu reported:

- **Meet the Teacher:** We are awaiting proceeds from most of the food trucks that were present for Meet the Teacher night. We have currently received \$50 cash from PT Thai but Graeters and Holy Crepes will be sending checks from their corporate offices.
- **Food Truck Proceeds:** Discussion was held about what percentage of proceeds we receive from food trucks. While it varies from truck to truck and event to event, in general, we usually receive about 10% from each truck.

- **Conferences:** The PTO would like to provide at least one food truck for each of the Parent/Teacher Conference evenings. Those dates are 9/28 (Wed) from 3:40 to 7:30 pm and 10/6 (Thurs) from 5:00 to 8:40 pm. Amy will be working to identify the appropriate trucks and schedule them for those dates.

Committee reports

- **Hospitality** – Roshi Jamshidi has stepped away from this role and the PTO is looking to recruit a new committee chair.
 - The PTO would like to provide dinner for teachers on 9/28. We will need to order 130 meals to include teachers, staff and admins. We have \$1500 in the budget for conference meals (Fall and Spring) We will publish a link to ask for donations from families on our Facebook page next week. Kevin Logan will take responsibility for arranging sandwiches from a local vendor after shopping around for best prices.
 - Discussion occurred about whether or not we can afford to provide snacks for the 10/6 conference. We will wait to see how much money comes in from our link and what prices we obtain for sandwiches and then the board will make a decision offline.
- **PTAC – Corey Blanton**
 - PTAC is requesting a \$500 donation from each PTO to support the levy. The funds will be used for yard signs, post cards and events. PTAC will vote to support the levy at their next meeting and then provide language to each PTO about how to express their support.
 - WKHS PTO does not currently have an extra \$500 to contribute to the levy fund. We have budgeted \$100 for our PTAC dues and \$150 for PTAC scholarships. PTAC is currently requesting \$100 in due and \$250 for PTAC scholarships. We will go forward with paying our dues and provide \$150 for scholarships but wait to see how our financials play out before agreeing to provide an additional \$100 for scholarships. It was determined that we will not be able to contribute to the levy fund at this time.
- **Grounds Beautification – Kevin Logan**
 - Kevin indicates that the visitors' entrance to the athletic fields has some drainage problems and needs to be cleaned. He will clean it and then Mr. Almanson will arrange for it to be painted in the Spring when other painting is performed. Painting the cleaned surface will keep it from being porous and should prevent the problem from recurring.
 - Kevin suggested that Fall clean-up will occur after the leaves have fallen.
 - Kevin also suggested that he would like to recruit our football players (who generally help with Fall clean-up) to do some beautification for an underserved school in the district. That idea was tabled for the current meeting and will be discussed again in October.
- **Treasurer – Burl Scott**
 - Burl is currently being shadowed by Vanna Starks, who will take over for him as Treasurer next year.
 - Burl requested that Mr. Almanson help arrange for the PTO safe to be more securely attached to the wall with bolts. Mr. Almanson will look into getting that done.

Next Meeting

October 12, 2022 7:00 pm Room 120

Motion to adjourn was made by Burl Scott at 8:02pm, seconded by Corey Blanton and passed unanimously.